

BOOK OUR BOARDROOM!

Looking for a space to hold your meeting, presentation, interview, training, seminar, workshop or conference call? Our convenient downtown location provides you with a quiet out-of-office workspace in a professional environment, with discounted rates for our members. Our boardroom can hold up to 15 people comfortably.

Hours of availability:
Monday to Friday
9:00 a.m. to 4:30 p.m.

Member rates**

Half-day (4 hrs):	\$85*
Full-day (8 hrs):	\$155*
Hourly rental:	\$20
Hourly rental:	\$25*

*Full service: coffee, tea and water
**Rates do not include HST

**Members
receive
one hour
for free per
month!**

Cancellation fee:
We require 24 hours notice for a cancellation. If not received there will be a \$10 fee assessed.

Non-Member rates**

Half-day (4 hrs):	\$100*
Full-day (8 hrs):	\$180*
Hourly rental:	\$26.67
Hourly rental:	\$30*

*Full service: coffee, tea and water
**Rates do not include HST

Add-ons:**
Projector and screen: \$35
Photocopies:

**Rates do not include HST

The fine print:

- The meeting room may be used by Chamber members subject to availability on a first come, first serve basis.
- The Chamber reserves the right to further restrict the use of the facility and are flexible in terms of timing.
- All groups must check-in and out of the facility with a Chamber staff member.
- Use of the room must not interfere with the daily work of the Chamber staff.
- No entrance fee may be charged by the , nor may contributions be solicited.
- If additional food or refreshments are required, it must be provided by the renter along with any equipment or utensils needed. We can provide a list of member suppliers.
- Smoking and/or use of alcoholic beverages in the room is prohibited.

Contact Brenda Bemis, Office Manager at
admin@whitbychamber.org to book today
or fill in our online registration.

